



**PTMB CASH/CHECK RECEIPT FORM**

**This form is to be utilized whenever you are turning in cash or checks to the PTMB treasurer for events and fundraisers (Band Festival, stromboli sale, Sarris, funnel cakes, Spiritwear, fundraisers, band banquet, M&M etc). Please utilize this form and turn it into the PTMB Treasurer at the same time you turn in any cash or checks.**

NAME OF INDIVIDUAL TURNING IN FUNDS: \_\_\_\_\_

EVENT/FUNDRAISER: \_\_\_\_\_

DATE OF EVENT/FUNDRAISER: \_\_\_\_\_

SUBMITTED TO: \_\_\_\_\_

DATE FORM/MONEY TURNED IN TO TREASURER: \_\_\_\_\_

TOTAL AMOUNT TURNED IN: \_\_\_\_\_

A. Cash Total: \_\_\_\_\_

- 1. # of 100s \_\_\_\_\_
- 2. # of 50s \_\_\_\_\_
- 3. # of 20s \_\_\_\_\_
- 4. # of 10s \_\_\_\_\_
- 5. # of 5s \_\_\_\_\_
- 6. # of 1s \_\_\_\_\_
- 7. Loose change \_\_\_\_\_

B. Check Total: \_\_\_\_\_

<u>Check number</u>	<u>Name on Check</u>	<u>Amount</u>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

(More than 10 checks, please attach separate document.)

THANK YOU!!!!!!!!!!!!!!