

PTMB Booster Meeting General Membership

January 12, 2022

1. Call to Order

- a. 7:06pm by Rochelle Koerbel with 48 people in attendance

2. Pledge of Allegiance

3. Approve the Minutes for November 17, 2021

- a. Motion made by Kim Mitchell, 2nd by Stacy Henderson. Approved unanimously.

4. Treasurer's Report – Michelle Skillings

- a. PTMB Beginning \$94,757.38; ending balance was \$117,076.66
- b. Total Income was \$24,390.20
- c. Total Expenses were \$2,765.38
- d. Motion to approve budget made by Lisa Rothhaar, 2nd by Colin Fink. Approved unanimously.
- e. Tax Update
 - i. Michelle is working with an accountant to correct our IRS situation. We must file all taxes from 2016 – present, pay a \$600 fee, and explain why taxes were not filed during that time. We may be assessed fines and penalties, with the worst-case scenario as much as \$34,000. PTMB is hoping to work with a second accountant who has more expertise dealing with the IRS. We will need to pay the second accountant to help us through the process. If anyone has worked with an accountant who has worked with the IRS, please reach out to the board.

5. Open Chair Positions for 2022 - 2023

- a. Trax Farm Funnel Cake Booth at Fall Festival
 - i. Does not have to be a couple chairing - could be a group of friends working together. It is a lot of work, but a lot of fun. This is a major fundraiser for the organization and can raise around \$25,000.
 - ii. There is an extensive document detailing the process. It is a five-weekend commitment. Please contact a member of the board if interested.
- b. Hospitality
 - i. Need a marching band parent to buy snacks and water every week during football season, fill up the water coolers and deliver them to the stands or buses, and put everything away at the end of the night.
- c. Uniform Recycling
 - i. Need someone to organize recycling of uniform items, such as Dinkles, that can be passed along to other marching band members. Michelle has an excel spreadsheet that she will share with new chair.
- d. Meatballs & Music Gift Baskets
 - i. The Board is working on the Gift Baskets this year but needs a new chair for next year. Coordinate the collection of items for the baskets and assembly. Always lots of help from membership.

6. Fundraisers

- a. Sarris Candy

- i. Elizabeth Hardy currently has candy available to purchase.
 - ii. PTMB receives 50% profit from the sales.
- b. Lottery Calendars
 - i. 114/159 members participated
 - ii. Distributed all 1,000 calendars this year and only 15 calendars went unsold.
 - iii. Raised over \$24,000, which is the largest amount we have ever raised.
 - iv. Maximum payout is \$6650. Current minimum we can take in is \$17,151.45. Maximum is \$23,047. Probably be closer to the minimum.
 - v. Thank you to the membership for participating and to the Rothhaars for chairing the committee.
- c. Meatballs & Music
 - i. Lynn Willison, Amy Wasieleski, and Mike Zukowski are co-chairs
 - ii. Saturday, February 12th with performances from 3pm – 8pm. Anticipating a good turnout since did not have the event last year.
 - iii. Students arrive around 1:45, eat dinner, then start serving. Students asked to serve/help when not performing. Kids will sign up in school for their duty.
 - iv. Turn in unsold tickets and payment by next Wednesday, January 19. Lynn will be collecting money at 7pm at the high school. Need to order all the food and supplies 3 weeks prior to the event, so good to have advance ticket sales.
 - v. Volunteer list is up and on website. 75 positions are still open. You can sign up more than once.
 - vi. All students and volunteers are asked to pay for their tickets to help offset costs.
 - vii. This is our primary fundraiser. The more tickets we sell, the better off we will be.
- d. Meatballs & Music Gift Baskets
 - i. We probably will not have as many baskets as we have had in previous years because businesses are not donating as they have in the past. We are contacting businesses who have donated in prior years. If you know someone who owns a business and would be willing to ask them about donating a basket, or own a business and can donate, please contact Rochelle for a donation letter.
 - ii. A sign-up genius has gone out requesting items for the baskets. 45 pre-themed baskets are on the sign-up with items that we would like to collect. Slots are open to donate whole baskets, too. If we get everything filled on the sheet, we will have 65 baskets. We are trying to include a gift card in every basket. Our goal is to keep the basket fundraiser going, even though it will not be the same as previous years.
 - iii. Please consider making a donation, even if item is not on the sign-up genius. We will accept any new, unused items.
 - iv. Asking every family to donate 1 or more lottery tickets. We appreciate any denomination. Can turn in lottery tickets when returning Meatballs & Music tickets and/or money.
 - v. Drop off items at Cari's house. Has a container on her front porch. If cannot drop off, contact Cari and she will arrange for pickup.
 - vi. Usually make \$10,000 – \$12,000 on basket ticket sales, which is half of our income for the event.
 - vii. Please let Cari know if you have large baskets or cellophane to donate.
 - viii. Baskets will be displayed in the LGI.

7. Spring Trip

- a. Mr. K created a Florida group on the band app for marching band students. Have your student contact Mr. K if he/she is not in the group and does not have an invite.
- b. Mr. K put out a practice schedule for marching band to prepare for the trip. Practices are posted on the calendar and in the band app.
- c. Band ensemble members who are not in the marching band are welcome to march in the parade if they attend the practices and learn the music. Please let Rochelle know if you have an ensemble student who would like to participate.
- d. All students should have filled out a Google questionnaire for the trip. Rochelle will be reaching out to the parents of students who have not completed the questionnaire.
- e. Room assignments are complete, as are flight assignments. All siblings are flying together, and all chaperones are flying with their kids. Everyone who is rooming together will be flying together and on the same bus.
- f. Rochelle is on the first flight and Mr. Perotte is on the second flight.
- g. Trip update #10 came out today. Trip update #11 will come out tonight or tomorrow with the names of students on each flight. Students will check bags for the trip.
- h. Trip Discount
 - i. Michelle looked at what monies we have already spent this year, as well as money that is allocated to be spent. We have \$109,447.73 after expenses. Would like to have approximately \$40,000 in our bank account for beginning of the year operating expenses. This puts the discount in the \$435 - \$450 range. Board recommends \$450 discount off the final payment of \$550.
 - ii. Motion to allocate up to \$70,650 to be equally distributed to 157 active members of the music boosters for trip discount made by Jeremy White, 2nd by Elizabeth Hardy. Approved by majority vote. Motion carries.

8. Meeting Sponsor – Mr. Perotte

9. Next meeting is February 16.

10. Adjournment

- a. Motion made by Shannon Hemingson, 2nd by. Ria Kartsonis. Approved unanimously.