

PTMB Booster Meeting General Membership

February 16, 2022

1. Call to Order

- a. 7:07pm by Rochelle Koerbel with 22 people in attendance

2. Pledge of Allegiance

3. Approve the Minutes for January 12, 2022

- a. Motion made by Annie Doty, 2nd by Kristin Taylor. Approved unanimously.

4. Spirit Wear – Annie Doty

- a. There is spirit wear left over from Meatballs and Music. T-shirts with older designs are \$5 each and newer designs are \$15 each. Hats and mugs are also available. The items will be posted in the shop on the PTMB website.

5. Treasurer's Report – Michelle Skillings

- a. PTMB Beginning \$117,076.66; ending balance was \$74,832.46
- b. Total Income was \$44,898.45
- c. Total Expenses were \$87,142.65
- d. Motion to approve budget made by Rick Rothhaar, 2nd by Colin Fink. Approved unanimously.
- e. Tax Update
 - i. The accountant has all the previous years' taxes complete and printed. Working on putting them in zip files to be sent to IRS. The fee to print the reports was \$297, and we will reimburse Don Patton. Additional accountant is drafting a letter explaining our situation to include with the taxes and planning to submit them by end of February.
- f. Treasurer position is open for next year's board. Michelle has held the position for 2 years and is unable to continue in the position next year. Michelle is willing to serve as the new assistant treasurer unless someone else is interested in filling the position. Michelle is available to help the new treasurer and assist with the transition.

6. Open Chair Positions for 2022 - 2023

- a. Trax Farm Funnel Cake Booth at Fall Festival
 - i. Need 2 or more people to chair this committee. There is an extensive document detailing the process. It is a five-weekend commitment from late September - October. This is a major fundraiser for the organization and can raise around \$16,000. If we do not have at least 2 chairs by June 1, we will not apply for a stall at Trax Farms, which will eliminate this fundraiser. This will be a big financial loss for the organization. We are not guaranteed to get the space back in the future once we step away.
- b. Hospitality
 - i. Need a marching band parent to buy snacks and water every week during football season, fill up the water coolers and deliver them to the stands or buses, and put everything away at the end of the night.
- c. Uniform Recycling

- i. Need someone to organize recycling of uniform items, such as Dinkles, that can be passed along to other marching band members. Michelle has an excel spreadsheet that she will share with new chair.
- d. Meatballs & Music
 - i. Could use committee chairs to help the coordinators with things like desserts, tickets, publicity, etc. Blast will go out when we know what is needed.
- e. Meatballs & Music Gift Baskets
 - i. Need chairs for the gift baskets next year to organize the item collection and put the baskets together. This is a major part of our fundraiser.

7. Fundraisers

- a. Lottery Calendar – Rick Rothhaar
 - i. 979 calendars sold; 46 payouts so far – 1 donated funds back to us.
- b. Meatballs & Music – Lynn Willison and Amy Wasieleski
 - i. Lynn Willison, Amy Wasieleski, and Mike Zukowski were co-chairs
 - ii. Presold 1,482 tickets. Approximately 1,480 meals served. About 16% no-show or didn't use tickets. Jason Gallagher cooked again this year, Paula Sculimbrene got desserts via Costco, and Rolf and Lisa Briegel ran take-out and waitstaff management. Thank you to all volunteers!
 - iii. Estimate about \$22,000 profit. Still some outstanding expenses.
 - iv. Amy and Mike will chair next year. Need more leads next year. Example – dessert person, committee heads – tickets, sponsorship, publicity, etc.
- c. Meatballs & Music Gift Baskets – Carrie Williams
 - i. Put together 105 total baskets. Worked perfectly for layout of room.
 - ii. Got enough donations – thank you! Sign-up genius worked well.
 - iii. Thank you to the businesses who donated – not as many as previous years but did get some donations. Next year, have sign-up genius asking membership to help solicit donations from the places you are patrons of or have connections to.
 - iv. Made a little over \$4,000 in presales. Buy 3, get 1 free was good incentive. Raised over \$6,000 the day of.
 - v. Thank you to everyone who helped put the baskets together. Done in 3 hours.
 - vi. Need committee to take over next year.

8. Spring Trip

- a. Spring Trip meeting will be on March 9 during PTMB meeting. Students going on trip are welcome to attend. We will record the meeting for those unable to make it. We will have a speaker talk about to us about Genie Plus during the meeting.
- b. There will be an afterschool meeting for students attending the trip to give them the info that they need.
- c. Marching band practices are posted on the band app and PTMB calendar
- d. Band kids wearing uniforms for parade – will notify the week before if this changes due to weather. Have kids try on uniforms and wash them!
- e. We will know by March 9 if there is room on the truck for uniforms or if students need to pack them in their suitcases.
- f. The Briegels are driving the truck. Instruments will be dropped off early Saturday morning because they are leaving a few days early to ensure they arrive on time.

- g. T-shirt cost is included in price of trip. We are looking for a trip-themed design for the back of t-shirt. This shirt is for all music students, not just marching band. Rochelle will send a blast looking for a design within the next 10 days. We already have the t-shirt sizes, just need to finalize design.
- 9. **Room 100 Trip**
 - a. Room 100 travels to Cleveland this Friday and returns Sunday. 20 kids attending. Kids paid for the trip themselves, so no PTMB money used to fund trip.
- 10. **Change in March meeting Date**
 - Meeting moved to March 9 due to PTHS play. This will also be a trip meeting.
- 11. **Meeting Sponsor – Mr. McGuff**
 - One orchestra student advanced to all-state orchestra for viola.
 - Meatballs and Music was huge for the music program. Thank you for all of the work that everyone did. Great for the community.
- 12. **Adjournment**
 - a. Motion made by Joelle Koucoumaris, 2nd by Michelle Hoffman. Approved unanimously.